

Department of Corporate Resources

Members of Council

Committee Secretariat

Legal and Democratic Services
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Bradford
West Yorkshire
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Contact: Guy Close
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Your Ref: GC/Council

Date: 15 May 2023

Dear Councillor,

ANNUAL MEETING OF COUNCIL – TUESDAY, 23 MAY 2023

You are requested to attend the Annual Meeting of Council to be held in the Council Chamber - City Hall, Bradford, on Tuesday, 23 May 2023 at 10.30 am.

The agenda for the meeting is set out overleaf.

Yours sincerely,



Asif Ibrahim
Director of Legal and Governance

Notes:

- A webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.
- Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present at the meeting should be aware that they may be filmed or sound recorded.
- The Fire Bell and Evacuation Procedure requires people to leave the building in an orderly fashion by the nearest exit, should the fire alarm sound. No one will be allowed to stay or return until the building has been checked.

Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.

AGENDA

A. PROCEDURAL ITEMS

1. ELECTION OF LORD MAYOR

To elect a Lord Mayor for the 2023/24 municipal year.

2. APPOINTMENT OF DEPUTY LORD MAYOR

To appoint a Deputy Lord Mayor for the 2023/24 municipal year.

3. DISCLOSURES OF INTEREST

Notes:

(1) Members must consider their interests, and act according to the following:

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>

Other Registrable Interests (Directly Related)

OR
Non-Registrable Interests (Directly Related)

Disclose the interest; speak on the item only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

Other Registrable Interests (Affects)

OR
Non-Registrable Interests (Affects)

Disclose the interest; remain in the meeting, participate and vote unless the matter affects the financial interest or well-being

*(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and
(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.*

(2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.

(3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

(4) Officers must disclose interests in accordance with Council Standing Order 44.

4. MINUTES

Recommended – That the minutes of the meeting held on 14 March 2023 be signed as a correct record (previously circulated).

(Guy Close – 07811 503906)

5. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

(Guy Close – 07811 503906)

**6. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR
(Standing Order 4)**

(To be circulated before the meeting).

7. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Guy Close – 07811 503906)

B. BUSINESS ITEMS

8. APPOINTMENT OF LEADER OF THE COUNCIL

To elect a Leader of the Council until the Annual Meeting of Council after his/her normal day of retirement as a Councillor.

**9. MEMBERSHIP OF COMMITTEES AND JOINT COMMITTEES
(Standing Order 4)**

To appoint Members to Committees; Chairs and Deputy Chairs of Committees (other than Area Committees) and West Yorkshire joint committees.

(The membership list (Document C) will be circulated to Members and published on the Council's website when the nominations have been received from the political groups.)

(Guy Close – 07811 503906)

**10. RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES
(Standing Order 15)**

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At the meeting of Governance and Audit Committee held on 23 March 2023, consideration was given to a report of the Director of Finance and IT, which sought referral of the Treasury Management Strategy

2023/24 to Council for adoption.

Resolved – That the report (**Document AC**) be noted and referred to Council for adoption.

(Colin Standish – 01274 43 2361)

11. DATE AND TIME OF COUNCIL MEETINGS FOR 2023/24

Recommended – That meetings of Council during the municipal year 2023/24 be held at 4.00pm on the following Tuesday's except where indicated otherwise:

- 11 July 2023
- 17 October 2023
- 12 December 2023
- 23 January 2024
- 22 February 2024 (Thursday)
- 12 March 2024
- 21 May 2024 (10.30am)

(Guy Close – 07811 503906)